



International Year
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Phone: (06646) 233157 / 232634
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Email: headoffice@sambalpurdccb.com
Website: www.sambalpurdccb.com
IFS Code: ORCB0SBP001

THE SAMBALPUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.

HEAD OFFICE: BARGARH-768028

Ref. No. 3217 CB/IT.Cell/2025-26

Date 25.09.2025

TENDER CALL NOTICE

Sealed tenders are invited from experienced Firms for supply, Installation, Implementation, Configuration and Maintenance of ATM (Cash Dispenser) having valid GSTIN for supply of ATMs for this Bank. The bidder shall have to furnish their offer/price towards cost of ATM (Cash Dispenser) as mentioned in the financial bid after going through the terms and conditions of the tender documents. The service Taxes as applicable should be indicated on the total offer price including service charges. The bidder may obtain the details ATM with specification from the website of The Sambalpur District Co-operative Central Bank Ltd., i.e. www.sambalpurdccb.com.

Tender should reach the undersigned on or before 03.10.2025 by 2.00PM at the latest and the tenders shall be opened on the same day at 03.00PM in the presence of bidders or their authorized representatives.

Tenders received in incomplete shape or after the schedule date and time shall be summarily rejected. The bank reserves the right to reject any or all tenders without assigning any reason thereof.

Tenders shall remain valid for a period of one year from the date of acceptance or would be decided by the competent authority.


✓ Chef Executive Officer

Memo 3218(2) Date 25.09.2025

01. Copy to Notice Board of the Bank.
02. Copy to website of the Bank for wide publication.


✓ Chef Executive Officer

Memo 3219 Date 25.09.2025

Copy communicated to the Chairman, Purchase Committee of the Bank for kind information and necessary action.


✓ Chef Executive Officer



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Ref. No. 3217 CB/IT.Cell/2025-26

Date 25.09.2025

TENDER DOCUMENT

Purchase of ATM for the Sambalpur District Co-operative Central Bank Ltd., Date of issue of Tender Document	23.09.2025
Last Date & Time of submission of Tender Document	Up to 02.00PM on 03.10.2025
Date & Time for opening of Tender Document	
Technical Bids	04.00PM on 03.10.2025
Financial Bids of eligible Tenderers	05.00PM on 03.10.2025
Pre BID Query	26.09.2025 till 5.00PM on Bank's Email address i.e headoffice@sambalpurdccb.com

CONTENTS OF TENDER DOCUMENT

Sl No	Description of Contents	
1	Tender Call Notice	
2	Scope of work/ Technical Specification and General Instructions/Terms and conditions to the Tenderers	ANNEXURE-I
3	Proforma for Technical Bid	ANNEXURE- II
4	Documents for Evaluation	ANNEXURE- III
5	Payment Term and Pricing	ANNEXURE- IV
6	Tender Acceptance Letter	ANNEXURE- V

✓ Chief Executive Officer

THE SAMBALPUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.

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Annexure 1

Scope of Work

- Supply, installation, configuration, commissioning, integration with Our Bank ATM switch vendor (M/s Finacus Solutions Pvt Ltd.) and maintenance of ATMs and its allied items.
- a) Bidder is sole responsible for Supply, installation, configuration, commissioning and Integration of ATMs and its allied items with OSCB's ATM Switch as per the Technical Specifications.
- b) Bidder shall be solely responsible for maintenance of ATMs and its allied items Supplied by the bidder.
- c) Bidder should provide all new ATMs (not refurbished) with biometric functionality.
- **Central Help Desk for ATMs and Its Allied Items fault reporting and queries**
- a) Bidder should provide a help desk that provides single point of contact manned by Expert personnel for the Maintenance of the ATMs and Its Allied Items during Warranty and AMC Period for resolving the problems.
- b) In addition the successful bidder would be expected to have a Service Centre in Bhubaneswar along required spare parts. Further bidder should have service Engineers all over Odisha. The bidder should also have service engineers stationed Across Odisha.
- c) The Vendor should maintain complete confidentiality in the matters related to ATMs As they deal with the financial / customer data pertaining to the OSCB.

Technical Specification of ATM

Sl No	Details	Response of the Bidder (Yes/ No)
1	Cash Dispenser: Should be able dispense at least 50 notes per transaction	
2	Lockable Cassettes-at least 5 cassettes including reject cassette	
3	Serviceability: Front load	
4	Consumer Awareness Mirrors	
5	Digital One Time Combination (OTC) Lock. OTC will be implemented by the Bidder	
6	Encrypted PIN PAD (EPP), (PCI 5.0 compliant), PIN pad shield, Both EPP and the Functional keys must be in Braille.	
7	Operating System-Windows 10 and above (IOT Version)	
8	Processor: Intel core i5 and above, Intel Active Management Technology, Hard Disk or solid state drives, DVD drives.	
9	Anti-Cash trapping sensor, Basic Endpoint Security, Trusted device communication, Trusted Platform Module (TPM), Basic alarms and sensors and CEN 1 certified ATM safe/UL 291 Certified Safe.	

10	Printers: Thermal Receipt printer & journal printer and/or Electronic journal Receipt Printer Speed – 100mm/sec and more Thermal Roll paper with max width of 80mm Paper Roll Capacity -5000 transactions and more	
11	In built Finger Scanner	
12	Card Reader- EMV motorized, DIP and/or contactless card reader with Anti-skimming.	
13	Display-15" with function keys and/or touch screen, Standard of high-bright LCD, vandal-resistant, Privacy filters, Multi-touch Screen.	
14	The ATM should have provision for grouting i.e. bolting the same with the ground and the bidder to supply the ATM with required accessories for grouting / bolting and grouting must be done by the bidder.	
15	Digital Surveillance System 1. Camera: In built Portrait and cash slot cameras. The camera should be pilfering proof. 2. Should Capture Colour digital images of customers approaching the ATM and performing transactions. This Capture should be only triggered either by motion sensing or by swipe of a card in the ATM. 3. Capture the transactions information along with the images and is superimposed with the images. 4. Support watermarking for image/ video authentication. 5. Must stores the images in the high compression JPEG format.	
16	CPU: 9 th Generation Intel Core i5 Processor or Higher with minimum 3.3 GHz or Above	
17	Memory 8GB DDR3 RAM or Higher with scope to increase capacity in existing motherboard whenever required. There should be extra RAM slots in the motherboard to increase capacity whenever required.	
18	Storage Device 1. Solid State Drive (SSD)- 512 GB- Primary 2. Hard Disk Drive (HDD)- 1 TB -Secondary	

Additional Terms and Conditions		
Sl	Particulars	Response of Bidder
1	Bidder must submit BID Specific Manufacturer authorization with name, address and mail id.	
2	Compliance sheet and EOL (End-of-life) certificate must be in OEM Letterhead with company seal & sign by local business manager. Malicious Quote and Warranty Certificate must be provided by the OEM.	
3	Bidder/OEM/ Authorized re-seller should have support center in Odisha and should be able to provide support across Odisha, contact details and address should be submitted.	
4	Authorization certification from OEM Signed by Regional head	



	is to be attached. The authorization will be validated by OEM if required. The authorization should be bid specific and address to the buyer.	
5	Data Sheet of the product(s) offered in the bid are to be uploaded along with the bid documents. Buyers will match and verify the Data Sheet with the product specification offered. Such offered specifications have to outline the offered parameters. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.	
6	Bidder must not be blacklisted in any Government or PSU in India /should not be under liquidation /court receivership or similar proceedings /should not be bankrupt within the last three years. Bidder to provide the undertaking to this effect with bid.	
7	Bidder to submit the affidavit after the Bid Publication regarding non blacklist from any Govt. Organization in Non-Judicial stamp paper with appropriate value of Rs. 10/-.	
8	The Bidder/OEM should submit a letter of 5 years support and warrant from OEM. (Letter of 5 years support and warranty from OEM).	
9	OEM of the Products should provide an undertaking that no refurbished component will be used in the quoted products.	
10	Declaration signed by the authorized signatory of the Bidder/OEM Power of Attorney, in the name of person signing the Bid, authorizing him to submit / execute the agreement as a binding document).	
11	Any Bidder/OEM must not share land border with India.	
12	The bidder must supply new ATMs with buy-back option. Further, while supplying the new ATM, the bidder must take the old ATMs at their own cost.	





THE SAMBALPUR DISTRICT CO-OPERATIVE CENTRAL BANK LTD.

HEAD OFFICE: BARGARH-768028

ANNEXURE- II

TECHNICAL BID (On Company Letter Head)

SI No	Description	Documents
1	The Bidder should be a registered company in India under Company Act 1956 and Should have been in operation for at least 5 Years on the date of Quotation.	Copy of Certificate of Incorporation should be enclosed.
2	Bidder Must have valid GST Registration and PAN number allotted by the respective authorities.	Relevant certificate to be enclosed
3	The Bidder should have national presence and should be engaged in ATM business in India at least from last 5 Years.	Copy of at least one purchase order / Referral Letter 5 Years prior from the date of BID submission should be enclosed.
4	Bidder should be the OEM or Authorized representative in India or a fully owned subsidiary of the OEM.	Manufactures authorization certificate from OEM to be enclosed.
5	Original OEM should have ISO certified Manufacturing facility.	Copy of ISO certification of OEM with current validity should be enclosed.
6	Bidder should have local service and support centres for the maintenance of ATM Machines.	List of service support centres to be enclosed.
7	The Bidder has to comply all the technical specification of machine as mentioned in Annexure 1	Bidder has to provide the undertaking of technical specification.
8	Self-Declaration of non-termination of contract before the expiry date/Non-blacklisted in rendering service	To be enclosed

Note: All documentary proofs have to be attached for above items.
 I hereby agree to abide by all the terms & conditions of the tender documents.

**Name & Signature of the
 Authorized Signatory of the Firm
 (With Seal of the Agency affixed)
 Date:**



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Annexure III

Documents required from the bidder for evaluation:

1. The bidder should have a minimum average annual turnover of Rs.50.00 lakhs (for three years). Bidder must submit the following.
 - i. Audited Balance Sheet and Profit & Loss Account Statement of the Bidder for each of the last 3 years FY 2021-22, FY2022-23 and FY 2023-24.
 - ii. CA certificate for turnover of Bidder. Relevant documentary evidence of Parent Company can be submitted for consideration only in case the Bidder is a wholly owned subsidiary of the parent Company.
2. The BIDDER should have minimum of 3 years of past experience for same/similar service. Trade License and other relevant document must be submitted.
3. Submission of EMD of Rs. 50000.00 is mandatory and no exemption will be granted.
4. Bidder must submit BID Specific Manufacturer authorization certificate with name, address and mail id. Authorization certification from OEM should be signed by regional head. The authorization will be validated by OEM if required. The authorization should be bid specific and address to the buyer.
5. Compliance sheet and EOL (End-of-life) certificate must be in OEM Letterhead with company seal & sign by local business manager. Malicious Code Certificate and Warranty Certificate must be provided by the OEM.
6. Bidder/OEM/Authorized re-seller should have support center in Odisha and should be able to provide support across Odisha, Contact details and address should be submitted.
7. Data Sheet of the product(s) offered in the bid are to be uploaded along with the bid document. Buyers will match and verify the Data Sheet with the product specification offered. Such offered specifications have to outline the offered parameters. In case any unexplained mismatch of technical parameters, the bid is liable for rejection.
8. Bidder must not be blacklisted in any Government or PSU in India / should not be under liquidation / court receivership or similar proceedings/ should not be bankrupt within the last three years. Bidder to provide the undertaking to this effect with bid.
9. The Bidder must supply ATMs with **5 years Warranty**. The Bidder/OEM should submit a letter of **5 years Warranty** from OEM.
10. Bidder's offer is liable to be rejected if they don't provide any of the certificate/document sought in the Bid document, ATC and Corrigendum if any.
11. OEM of the Products should ensure that no refurbished component will be used in the quoted products. Bidder to provide the undertaking to this effect with bid.
12. The clarification or any shortfall documents if any will be sought only once. The document submitted in the representation after technical evaluation, the bid is liable for rejection.
13. The authority reserves the right to cancel the bid at any time without assigning any particular reason thereof.
14. Bidder must submit a declaration signed by the authorized signatory of the Bidder/OEM (Power of Attorney, in the name of person signing the Bid, authorizing him to submit/execute the agreement as a binding document).
15. Any Bidder/OEM must not share land border with India. Bidder to provide the undertaking to this effect with bid.

16. The bidder must supply new ATMs with buy-back option. Further, while supplying the new ATM, the bidder must take the old ATMs at their own cost. Bidder to provide the undertaking to this effect with bid.
17. The ATMs must be delivered within 45days from the date of the Purchase Order to the following locations.

SL	Address	Requirement	State	City	Zip	Qty
1	MAIN BRANCH, BARGARH LENGU MISHRA CHOWK, BARGARH, 768028	New ATM (without Buyback policy)	ODISHA	BARGARH	768028	1
2	ATTABIRA BRANCH, AT/PO- ATTABIRA DIST-BARGARH, Pin 768027	New ATM (without Buyback policy)	ODISHA	BARGARH	768027	1
3	SADAR BRANCH, BHATLI CHOWK BARGARH, PIN-768028	New ATM (with Buyback policy)	ODISHA	BARGARH	768028	1
4	BHEDEN BRANCH, AT/PO- BHEDEN DIST-BARGARH, PIN-768104	New ATM (with Buyback policy)	ODISHA	BARGARH	768104	1
5	SAMBALPUR MAIN BRANCH MODIPAPDA , SAMBALPUR, PIN-768002	New ATM (with Buyback policy)	ODISHA	SAMBALPUR	768002	1
6	BARPALI BRANCH, AT/PO- BARPALI DIST-BARGARH, PIN-768029	New ATM (with Buyback policy)	ODISHA	BARGARH	768029	1
7	PADAMPUR BRANCH, AT/PO- PADAMPUR, DIST- BARGARH, PIN-768036	New ATM (with Buyback policy)	ODISHA	BARGARH	768028	1



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Annexure IV

Payment Terms and Pricing:

1. Prices quoted should be inclusive of taxes
2. 70% will be paid upon delivery of the ATMs to the Branch point and remaining 30% upon successful installation, implementation and buy Back of old ATMs.
3. Price Break up to be submitted by the bidder as per below format

Sl.	Item Description	Qty.	Unit Price	GST	Total Amount Including GST
1	Supply of ATMs with 5 Year Warranty, Installation, Configuration, Integration with our Bank ATM switch	07			
2	Grouting of ATMs	07			
3	Implementation and Management of OTC Lock (5 Years)	07			
	Total				
4	Buy Back Price of old ATMs	05			
	Total				





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Annexure-V

TENDER ACCEPTANCE LETTER
(To be given by the Company Letter Head)

Date:

Ref No:

To
The Chief Executive Officer
The Sambalpur District Cooperative Central Bank Ltd.,
Bargarh.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No:

Date:

Sir,

1. I/We have downloaded /obtained the tender document (s) for the above Mentioned Tender work from the website.
2. I/We have certified that I / We have read the entire terms & conditions of the tender documents which form part of the contract agreement and I/We shall abide hereby the terms / conditions / clauses contained therein.
3. I/We hereby unconditionally accept the tender conditions of above mentioned tender document (s) / Corrigendum (s) entirely / in its totality.
4. In case any provisions of this tender are found violated, then your Department/ Organization shall without prejudice to any other right or remedy be at liberty to reject this tender / bid.

Yours faithfully

(Signature of Bidder, with Official Seal)

